

## Northwood PTA Board Meeting

November 12, 2015

This meeting of the Northwood PTA Board of Directors was called to order at 6:45 pm in the Northwood Elementary School Library. Adequate notice was given via email and standing meeting schedule. Meeting attendance is documented on attached attendance sheet.

Minutes from the October 14<sup>th</sup> Board of Directors Meeting was accepted as written.

Financial Report: October Treasurers Report and Income and Expense Report Compared to Annual Budget were distributed.

Balances:      Checking: \$22,236.00      Savings: \$8,600.47

- The charitable matching funds from the Fund Run fundraiser went to the school instead of the PTA. To compensate for those funds, the copier fee the PTA pays to the school will be discounted that amount.
- IRS 990-N was filed today. *Tax Exempt Status for non-profits will annual gross receipts less than \$50,000.*
- Reseller Permit is due in December.
- AIM insurance has been paid.

### Old Business:

Map Stencil for playground: schedule as weather permits.

Teacher/Staff Wish List: PTA will purchase items prior to Winter Break that has not been donated by Northwood families. We need to estimate cost and most efficient way to purchase items. Wish List will be maintained on Northwood PTA website so items can be added/removed when purchased or donated throughout the year.

Portable Speaker System: We have been unable to verify date of purchase to determine if item can be repaired under warranty. The system is now in working order after replacing the rechargeable batteries. Reimbursement for that expense will come from Technology line item.

Student Leadership/Mrs. Njos: Available for services and support that can be provided by students such as ballot counting, sign making.

Food Drive – chair, Cheri Wolfram: If entire school achieves goal of 3500 items donated, all students will receive a PJ and popcorn day at recess on Tuesday 11/24/15. Charity Johnson, Nicole Hancock, Christine Lepage, Keri Jo Harp and Cheri Wolfram will administer this event.

Committee Positions available: Nominating Committee, Co- Fundraising, Bingo Knight.

Membership – chair, Deanna Hite: Northwood PTA achieved Silver Level Award.

Giving Tree – chair, Charity Johnson: We will not be offering the Giving Tree at the Boutique this year due to increased difficulty with getting donations returned by deadline when community participates. Flyers offering tags to Northwood families will go home 11/16/15 and donations are due back 12/7/15; Donations will be stored in Melanie Helle's office as the secondary office is now dedicated to Art Docent.

Santa Make N Take – chair, Desiree Bush: Volunteers needs and picture printing discussed

Teacher gifts: PTA will send gifts for 2 teachers that are off for extended illness. Options reviewed and agreed upon.

Trampoline Nation: event scheduled 12/15/15

Spirit Wear – Desiree Bush: Chair is having difficulty with vendor correcting printing errors and late notification of unavailable items. Board agreed to cover cost of approximately \$100 to cover reprinting.

Recommend new vendor for next Spirit Wear order.

Boutique: Volunteers needed. Discussed handcrafted restriction, parking, food truck and vendor changes.

Meeting was adjourned at 8:04 pm. Next Board Meeting will be held on 12/16/15 @ 6:30 at the home of President Charity Johnson.